

MINUTES

ORLEANS TOWN CLERK

K. D. Kelly, Assl
'14 APR 14 3:38PM

Marion Craine Room Gallery Exhibition ("MCRGE") Committee Meeting Wednesday, February 19, 2014

Call to Order:

A quorum being established, the meeting was called to order at 10:02am, Wednesday, February 19, 2014 by Eileen Godin. The meeting was in the Snow Library Trustees Room.

Meeting Attendance:

Committee members present: Florence Adams, Eileen Godin, Kathy Meyers, Marcy Haffner, Betsy Wagner, and Andree Yager.

Library Staff members present: Snow Library Director Tavi Prugno, Principal-Clerk, Tom Michels

Others present: Helen Felton, substitute Board of Trustee representative

Committee Members absent: Megan Fates

Public Comment:

None

Minutes:

Minutes for the Committee Meetings dated December 11, 2013 and January 15, 2014 where approved as presented.

Financial Report:

Director Tavi Prugno reported that the balance in the MCRGE Fund is currently \$2,140.62. \$165.00 was paid out to First Student, Inc. for the busing of Orleans Elementary School ("OES") students to the Cape Cod Museum of Art recently.

General Meeting:

- Committee Makeup-Immediate attention was directed to the size of the Committee since the resignation of Amy Heller and Margaret Furness. While it was acknowledged that an application to join the Committee was pending from Ellen Mulroney, the Committee recognized the Committee was only 7 persons at this time with the requirement to have at least 6 members, and no more than 12. Feeling their numbers to be seriously low, a

discussion ensued over how to attract new members, the process to approve and appoint members and what the makeup of the Committee should be.

Generally speaking they felt that new candidates should be reviewed and selected by the Board of Trustees of the Snow Library. The members did feel that they could be a part of trying to find Committee members but did not feel they should review the candidates. They expressed the need for more outreach to seek new members to the team. Applications should go to the Board of Trustees. Director Prugno had held up bringing Ellen Mulroney's name to the Trustees so that the MCRGC could review the application first but as stated above the Committee feels it should go directly to the Trustees without their review.

The members did discuss the type of persons that should be on the Committee. It was very clear that the majority felt that the Committee be comprised of both artists and non-artists. It was recognized that artistic input was extremely helpful in choosing exhibitors, dealing with other artists and understanding the issues that might arise in hanging a show. It was likewise acknowledged that having an artistic background was not necessary for all members. Organizational and management expertise and skills dealing with planning, public relations, financial management and scheduling were considered essential and that many individuals that did not have artistic skills might have some of these other qualities. Those possessing any of these skill sets would be a very welcome candidate for the Committee. The ideal Committee would have all of these skill sets represented. Paramount is that persons have the time and commitment to actively serve and contribute.

- Expenses- The \$165 for busing the OES students was briefly discussed and it was agreed that even though this has been done for several years, that any significant expenses paid by the MCRGC should be voted on before the obligation is made. This would even apply to annual events like the busing.

A motion was made and approved that any expense over \$50 would require the approval of the Committee.

- Director's Report - Tavi Prugno, Director of the Snow Library related that two new applications for Exhibits had been received. Among exhibits being considered is one for Sue Baur who does a lot of painting to do with Turtles, and one for the Visual Arts Collective.

- Other - A permit for the signage regarding Exhibits has been obtained and is good for up to 10 days each month.

Items for Future Agendas:

Next month the Committee would like to further discuss Public Relations and Publicity.

Previously the Committee expressed the need to create a Mission Statement for the Craine Room Gallery and had set the march meeting as a time to discuss this. The intent to review all current policies was also expressed

Further discussion on how to enhance the Committee was also desired.

Next meeting will be March 19, 2014. **The meeting was adjourned at 11:15 am.**

Respectfully submitted,

Tom Michels, Principal Clerk, Snow Library

Approved by the Marion Craine Room Gallery Committee on March 19, 2014
